

Minutes of the Meeting

EMERGENCY SERVICES DISTRICT NO. 4 OF BRAZORIA COUNTY, TEXAS

The Board of Commissioners of the Brazoria County Emergency Services District No. 4 met in a Meeting on February 11, 2019, at 6:30 p.m., at the County annex building, 3633 CR 58, Manvel, Texas 77578.

1. Call meeting to order.

The meeting was called to order by Commissioner Keith Bonner at 6:30 p.m.

2. Roll call of Board of Commissioners.

The roll was called of the duly appointed members of the Board, to wit:

Keith Bonner	President
Chad Thumann	Vice President
Jack Callaway	Secretary
Caye Hauser	Treasurer
Bill Brummett	Assistant Treasurer

All of said Commissioners were present, thus constituting a quorum.

Also present for all or part of the meeting were the following: Caleb Villarreal of Cordoba Law Firm.

3. Public Comment. None were presented.

4. Approve minutes from prior meetings.

Motion by Commissioner Chad Thumann,

Seconded by Commissioner Bill Brummett,

to approve as presented the Minutes of the Meeting held on Monday, January 14, 2019.

Motion approved with all voting aye.

5. Receive and approve the District's financial report.

No report at this time. Reviewed Cordoba Law Firm invoice.

6. Presentations and Comments from potential service providers.

The roll was called of the providers, to wit: Joel Hardy with City of Pearland, Vance Riley with Pearland Fire Department, Ro'vin Garrett with Brazoria County Tax Assessor Collector.

All of said Providers were present, (except Treacy Ware with Off Cinco web design).

Commissioner Keith Bonner instructed Cordoba Law to send out letters to Fire/EMS service providers that wish to provide service to ESD4, to provide Letters of Intent to Cordoba Law by February 20th.

7. Discuss and consider approval of official seal.

Tabled until next meeting.

8. Discuss and consider action for approval of one or more depositories for district funds.

Motion by Commissioner Bill Brummett,

Seconded by Commissioner Caye Hauser,

to approve as presented that Heritage Bank was selected as depository for district funds.

Motion approved with all voting aye.

9. Discuss and consider action regarding selection of website provider.

Motion by Commissioner Caye Hauser,

Seconded by Commissioner Chad Thumann,

to approve as presented that Off Cinco was selected as website provider.

Motion approved with all voting aye.

10. Discuss and consider agreement for book keeping services.

Tabled until next meeting.

11. Discuss budget timelines/taxing information.

Budget Committee was formed with Commissioners Caye Hauser and Chad Thumann to determine budget expenses and income of ESD4. Need budget dates, timeline and requirements from Ro'vin Garrett.

Caye Hauser to send letter to Brazoria County (Cheryl Evens, Chief Appraisor) to inform county that ESD4 will be a taxing entity that plans to levy a tax.

Ro'vin Garrett with Brazoria County Tax Assessor Collector reviewed county collection contract with Commissioners. Motion to sign contract with county was made.

Motion by Commissioner Chad Thumann,

Seconded by Commissioner Bill Brummett,

to approve as presented the Brazoria County Levied Tax Collection contract.

Motion approved with all voting aye.

12. Discuss status of required public official training.

All Commissioners have completed the required Open Meetings Act and Public Information Act training to date.

13. Discuss status of Public Official Bond Application with Brazoria County pursuant to Texas Health Code Section 775.037.

Commissioner Jack Callaway to check with Cathy Kotis to ensure all Bonds are complete.

14. Discuss and consider payment of the District's Bills.

Tabled until next meeting.

16. Adjourn

The meeting was adjourned at 8:42 p.m.